

Notre Dame Pastoral Council Meeting Minutes
July 25, 2024

The July 25, 2024 meeting of the Notre Dame Pastoral Council was called to order by Jim Truka. The group joined in prayer and the Parish Mission Statement. Present were Jim Truka, MaryIn Shores, Bryan Sheehy, Jami Schwickerath, Janel Langreck, Joe Wacha, and Joye Meyer. Absent: Fr. Jacob Rouse, Holly Manske, Keith Wherry, and Patti Guyer.

The minutes of the April 25, 2024 meeting were reviewed. Joye Meyer made motion to approve minutes as presented, seconded by Joe Wacha. Motion approved by consensus. The agenda was reviewed. MaryIn Shores made a motion to accept the agenda as presented, seconded by Janel Langreck. Motion approved by consensus.

Jim Truka welcomed Joe Wacha for a second term and Bryan Sheehy for his first term on Pastoral Council and Jami Schwickerath as the representative from Faith Formation Commission.

Joe Wacha made a motion to nominate Jim Truka for Chairperson of the Pastoral Council and that further nominations cease, seconded by Joye Meyer. Motion approved by consensus.

Joye Meyer made a motion to nominate Joe Wacha for Vice Chairperson of the Pastoral Council and that further nominations cease, seconded by Bryan Sheehy. Motion approved by consensus.

Bryan Sheehy made a motion to nominate Joye Meyer for Executive Secretary of the Pastoral Council and that further nominations cease, seconded by Janel Langreck. Motion approved by consensus.

Committee appointments: Liturgy: Joe Wacha. Community Life: Joye Meyer. Buildings and Grounds: Jim Truka, Bryan Sheehy, Keith Wherry. Emergency Management: Keith Wherry, Joye Meyer. Stewardship: Janel Langreck. Representatives from the following committees: Faith Formation: Jami Schwickerath. Catholic School Board: Holly Manske. Stewardship: Patti Guyer. Finance: To be determined.

Authorization of signatures on parish accounts: A motion to authorize signatures on the Notre Dame Corporation Bank Accounts of Pastor, Fr. Jacob Rouse; Principal, Katie Schmitt; and Pastoral Council Chair, Jim Truka, was made by MaryIn Shores, seconded by Joe Wacha. Motion approved by consensus.

Conflict of Interest Forms were completed.

Joe Wacha reported on the June 13 Liturgy Committee Meeting. The new sound system will be installed the end of July. Totus Tuus will be held July 29 – Aug. 2. A Parish picnic will be held Aug. 1. The Precious Blood is now being distributed at the weekend masses. Options for additional musicians was discussed as there is a shortage of both song leaders and accompanists. The 2nd annual Eucharistic Procession date is to be determined.

Joye Meyer reported on the May 20 Circles of Faith meeting. The group's special committees will again serve the Cornerstone Meals the first week of the month. Circle projects as well as the need for Circle leaders were discussed. Fair Stand was discussed. It went very well thanks to everyone who helped in any way. Profit at the stand: \$21,408.63; Profit from Moo Mobile: \$1,200.00; Profit from Raffle: \$2,210.00. Next year the overall chairpeople will be Joye Meyer and Pat Pinter.

Jami Schwickerath reported on the Faith Formation Commission meeting held June 20. Family Ministry activities included a Lock In with Immanuel Lutheran on June 14. The Parish Picnic will be Aug. 1. Brian McGee will be teaching religion classes at the school and discussed additional activities including a retreat and service projects. Totus Tuus will be July 28-Aug. 2. Melanie Vobr reported on adult faith formation. Cornerstone catechist guides and lesson plans including service projects, etc. are being prepared. Next Baptism preparation class is Aug. 12. Moving with Mission is planning a movie event. June and July social media events were reported. RCIA Mentor retreat was held on July 14. Ministry to the Divorced Program is available. Fr. Jacob reported on the Eucharistic Procession. Mary Larson and Michelle Midthus have completed their terms. Don Dietzenbach and Becky Trautsch will serve on Faith Formation Commission.

Holly Manske left a written report on the May 8 and June 12 Catholic School Board Meetings. The School Board is working on an updated form for SCRIP. Local cards will continue to be sold as is, the new form will allow monthly ordering of additional cards. Erica Sajdak and Reid Ellingson were elected to the School Board. The new cross was installed on the school on June 12. Reports were given on STO and ESA applications. Registration, preschool parent meeting and open houses are scheduled in August. Benefits for contract staff are being discussed.

Janel Langreck reported the next Stewardship meeting is Sept. 16. She reported the donations to the local food pantry have been very good. Table of Plenty is now available on the weekends with leftover produce and donations given to the local food pantry.

MaryIn Shores reported on the Finance Council July 9 meeting. Reports on the buildings and grounds were given including the installation of the sound system. The school and hall floors have been waxed. The front stairs of the parish office were replaced. Maintenance items were discussed. The financial reports were reviewed with parish income for the fiscal year at 105.75% and expenses at 96.09%. School income at 88.29% and expenses at 103.09%.

Jim Truka reported on the Buildings and Grounds Committee July 3 meeting. Summer maintenance items were discussed including mulch for the playground area; boiler, heater, railing, pantry plaster, sewing closet carpet, water leak, etc. The solar panels are still being discussed.

Joye Meyer made a motion to adjourn the meeting, seconded by Janel Langreck. Motion approved by consensus.

The next meeting will be Oct. 24, 2024.

Respectfully submitted,

Connie Frana,
Recording Secretary